About You ... A Personal Audit

Before you start in earnest to build your career plan, lets capture some basic, but important information about you:			
Name:			
Education & Qualifications:			
Education (School? College? Other?)			
Qualifications (general school/college qualifications)			
Professional Qualifications (Related to current/previous job role)			
Courses Attended			
Date Course Name Knowledge/Skills Gained			

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Career History:

Dates	Job	Main Achievements

Your Current Job:

Tour Current Job.
Briefly describe your current job (including your main duties & responsibilities; the typ of service you're in; locations etc.)